

TO: James L. App, City Manager  
FROM: Bob Lata, Community Development Director  
SUBJECT: 2005 Community Development Block Grant (CDBG) Program  
DATE: March 3, 2005

Needs: For the City Council to conduct a noticed public hearing and decide which activities are to be approved for funding with the City's 2005 Community Development Block Grant (CDBG) funds.

- Facts:
1. The City expects to have \$472,221 in CDBG funds available for activities in 2005. Of this amount, \$316,490 are the City's 2005 allotment of CDBG funds, \$123,600 are "program income" from repaid CDBG-funded residential rehabilitation loans, and \$32,131 are unused 2004 CDBG funds that had been allocated to the Municipal Pool Changing Room Rehabilitation Project and which need to be re-allocated.
  2. Of the total of \$472,221 in CDBG funds, \$384,221 will be available for projects and programs, and \$88,000 would be used for program administration.
  3. In October 2004, the City received 21 applications for 2004 CDBG funds. Attached are a table and a narrative "Summary of the 2004 CDBG Applications", both of which summarize the 21 applications.
  4. Binders containing all of the applications are available at the reference desk in the Library, at the public counter/reception desk at City Hall, and in the Council's office.
  5. CDBG regulations stipulate that at least 70% of each year's funds be spent on activities that benefit low income persons, that no more than 30% may be spent on activities that eliminate blight, and that 20% of the total may be spent for administration.
  6. CDBG regulations also provide that no more than 15% of each year's funds *may* be used for public service activities. In 2005, this 15% cap would amount to \$66,014. (The \$32,131 in unused 2004 CDBG fund to be re-allocated are not eligible for inclusion in the 15% calculation.) Public service activities are classified as benefiting low income persons.
  7. If the \$472,221 in CDBG funds are allocated per the ratios mentioned above, the allotments would be as follows:  
  
\$212,607 for projects that benefit low income persons (70%)  
\$ 66,014 for public services (also a part of the 70% that benefits low income)  
\$105,600 for activities that eliminate blight (30%)  
\$ 88,000 for administration  
\$472,221 Total CDBG allocation
  8. At its meeting of January 4, 2005, the City Council directed that the Draft One Year Action Plan for spending the City's allotment of 2005 CDBG funds include the projects listed below. The allocated budget of \$490,700 was based on an earlier estimate of the amount of entitlement 2005 CDBG funds that would be available. Since January 4, the

County, in consultation with the US Department of Housing and Urban Development (HUD), has provided a new estimate, which reduced the total amount to \$472,221. A suggested schedule to redistribute the amounts shown below will be addressed in Option “a” at the end of this report.

\$161,335 for the Therapy Pool Rehabilitation  
\$ 27,000 for LED Crosswalk at 34<sup>th</sup> and Spring Streets  
\$135,875 for Children's Museum Rehabilitation  
\$ 6,000 for Women's Shelter Rehabilitation  
\$ 4,850 for EOC's Senior Health Services Program  
\$ 2,550 for EOC's 40 Wonderful Program  
\$ 3,850 for EOC's Teen Academic Parenting Program  
\$ 20,850 for HHP's Motel Voucher Program  
\$ 2,850 for Literacy Council  
\$ 5,890 for Boys & Girls Club  
\$ 3,850 for Big Brothers/Big Sisters  
\$ 3,500 for Caring Callers  
\$ 10,000 for Loaves and Fishes  
\$ 2,600 for Court-Appointed Special Advocates  
\$ 5,000 for El Camino Homeless Organization  
\$ 3,000 for La Clinica de Tolosa  
\$ 91,700 for program administration (including “Capacity Building”).  
\$490,700

9. It should be noted that the City Council is not obligated to approve the tentative allocation contained in the draft plan, and may, upon completion of a public hearing, approve any of the applications and may adjust the amounts of funds to be awarded for any given activity (as long as the awards comply with regulatory limits discussed in Facts # 5 and 6).
10. At its meeting of January 4, 2005, the City Council directed staff to solicit additional information from those applicants for public service grants to supplement the information provided in the applications filed in October 2004. The information provided by public services applicants has been inserted into the binders described in Fact #4 and will be summarized in the Analysis section of this report.
11. A public hearing on the Draft One Year Action Plan has been set for the Council's meeting of March 3, 2005. Copies of this staff report were mailed to all applicants for 2005 CDBG funds on February 24.

Analysis and  
Conclusion:

There are many more applications than there will be CDBG funds to support. Criteria upon which decisions on which activities to fund are varied and complex. The criteria used by the City Council for making CDBG funding decisions in prior years include those listed below. It should be noted that the Council has not applied each of the listed criteria for every funded activity.

- Overall benefit of an activity to the City, including the number of persons to benefit from an activity given the amount of funds requested;
- Public health and safety benefits of an activity (including ability to eliminate blight);
- Whether the amount of funds requested is so large that, if an activity was funded, it would preclude other worthy activities from being funded. In such cases, the Council may wish to divide an activity into components that can be carried out over 2 or more years. Examples include the Carnegie Library Disabled Access and Municipal Pool Changing Room Rehabilitation Projects, both of which were funded over 4 years.
- Thoroughness of an application, not only in the amount of information provided, but in the resources committed by/available to an applicant to carry out the project in a timely manner; (In general, CDBG funds should be able to be spent within 1.5 years of their availability.)
- Since 2001, the Council has made awards for public services, and some for more than one year's operating funds.

As noted under Fact #9, above, the Council is not obligated to approve the draft plan, and may, upon completion of a public hearing, approve any of the applications, provided that regulatory limits for certain types of activities are not exceeded.

Attached is an "Analysis of Supplemental Information for Public Service CDBG Applications" that summarizes the information requested by the Council of the public service applicants.

Option A retains the distribution of CDBG funds directed by the Council on January 4 for listing in the Draft One Year Action Plan, but adjusted as follows to account for a lower amount of entitlement 2005 CDBG funds:

- Public service applications were adjusted so that they retained the same proportions in the Draft One Year Action Plan;
- Of the construction/rehabilitation projects, only the allotment for the Therapy Pool Projects was proposed for a reduced amount. This project will need two or more years of CDBG funding and the amount allocated in the Draft One Year Action Plan had been determined after all of the other recommended applications had received the amounts requested.

Policy

Reference: Federal regulations for the Community Development Block Grant Program

Fiscal

Impact: Participation in the federal CDBG Program has involved and will continue to demand a commitment of staff resources. Utilizing CDBG funds avoids adverse impacts on the City's General Fund.

Options: Upon completion of a public hearing, take one of the following actions:

- a. Adopt Resolution No. 05-xx to allocate the City’s allotment of 2005 CDBG funds and \$32,131 in unspent 2004 CDBG funds as follows:

Therapy Pool Rehabilitation.....	\$149,332
LED Crosswalk at 34 <sup>th</sup> and Spring Streets.....	\$ 27,000
Children's Museum Rehabilitation .....	\$ 135,875
Women's Shelter Rehabilitation.....	\$ 6,000
EOC’s Senior Health Services Program.....	\$ 4,650
EOC’s 40 Wonderful Program .....	\$ 2,450
EOC’s Teen Academic Parenting Program.....	\$ 3,690
HHP’s Motel Voucher Program.....	\$ 20,014
Literacy Council.....	\$ 2,730
Boys & Girls Club.....	\$ 5,650
Big Brothers/Big Sisters .....	\$ 3,690
Caring Callers.....	\$ 3,360
Loaves and Fishes.....	\$ 9,600
Court-Appointed Special Advocates.....	\$ 2,500
El Camino Homeless Organization .....	\$ 4,800
La Clinica de Tolosa .....	\$ 2,880
Program administration (including “Capacity Building”) .....	<u>\$ 88,000</u>
	\$472,221

- b. Amend, modify or reject the proposed activities listed in this report.

Prepared By:

Ed Gallagher  
Housing Programs Manager

Attachments:

1. Resolution adopting Option “A”
2. List of 21 Applications (Table)
3. Summary of 2005 CDBG Applications
4. Analysis of Supplemental Information for Public Service CDBG Applications

RESOLUTION NO. 05-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
DETERMINING THOSE PROJECTS TO BE FUNDED WITH THE CITY'S ALLOTMENT  
OF 2005 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

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WHEREAS, the City has been notified by the Federal Department of Housing and Urban Development (HUD) that it is entitled to receive Community Development Block Grant (CDBG) funds; and

WHEREAS, via a Cooperation Agreement with the County of San Luis Obispo (hereafter referred to as "County") executed on July 16, 2002, the City waived its individual entitlement status for a period of three years in order that the County and the cities located therein may qualify as an "Urban County"; and

WHEREAS, via the Cooperation Agreement, the City retains the authority to determine which projects are to be funded with its allotment of CDBG funds; and

WHEREAS, the City expects to receive \$316,490 in entitlement CDBG funds in 2005 and, since approval of the 2004 CDBG entitlement allotment, has received \$123,600 in CDBG "program income" in the form of repaid residential rehabilitation loans from previous CDBG grants from the State's Small Cities Program; and

WHEREAS, there are about \$32,131 in unused 2004 CDBG funds that had been allocated to the Municipal Pool Changing Room Rehabilitation Project, which had been intended to address the National Objective of benefit to low and moderate income persons, that need to be re-allocated; and

WHEREAS, on September 24, 2004, the urban county published a "Request for Proposals" for projects to be funded under the 2003 CDBG Programs, which provided that proposals were to be submitted by October 29, 2004; and

WHEREAS, on October 18, 2004, the urban county conducted a public hearing in Paso Robles for residents of the City and of northern San Luis Obispo County to ascertain the housing and community development needs to be addressed in the Consolidated Plan; and

WHEREAS, on January 7, 2005, the urban county released a Public Review Draft Consolidated Plan, which indicated those projects to be proposed to receive CDBG funds in 2005; and

WHEREAS, on February 24, 2005, the City published a notice in the Tribune, indicating those projects to be proposed in the Annual Action Plan to receive CDBG funds in 2005; and

WHEREAS, at its meeting of March 3, 2005, the City Council conducted a public hearing to obtain public testimony on the proposed Draft Consolidated Plan.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of El Paso de Robles, California, to recommend that the Board of Supervisors for the County of San Luis Obispo adopt the 2005 Draft Consolidated Plan, a copy of which shall be kept on file in the Community Development Department, which shall include the following programs to be funded with the City's allotment of CDBG funds:

1. **Municipal Pool: Therapy Pool Rehabilitation: \$149,332.** This project is initiated by the City of Paso Robles and consists of: (a) replacing the roof and the heating and ventilating system in the Therapy Pool building at the Municipal Pool facility at 28th and Oak Streets; (b) converting conference room into handicapped-accessible restrooms and lockers for Therapy Pool; and (c) installing a handicapped lift at the main pool. The maintenance on the roof and heating and ventilating system for this building had been long deferred. The entire Municipal Pool facility is not yet fully-accessible to the physically disabled. The total cost for this project is estimated to range between \$397,000 and \$452,000. It is the City's intention to divide this project into components that will be accomplished with more than one year of CDBG funds. In 2005, design work can be accomplished.

The Municipal Pool serves the recreational swimming needs of the residents of the West Side of the City. According to the 2000 US Census, 80% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

This activity qualifies for CDBG funding as a public facility improvement under Section 24 CFR 570.201(c). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

2. **LED-Lighted Crosswalks:** **\$27,000.** The project consists of installing an LED-lighted crosswalk at the intersections of 34th & Spring Streets. These funds would supplement \$48,220 in 2004 CDBG funds allocated for this purpose. It is estimated that the full cost of installing an LED-Lighted Crosswalk is \$75,000.

This intersection is located in, and serves the pedestrian needs of, the West Side of the City. According to the 2000 US Census, 80% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

This activity qualifies for CDBG funding as a public facility improvement under Section 24 CFR 570.201(c). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

3. **Children's Museum Rehabilitation:** **\$135,875.** This application was filed by the Paso Robles Children's Museum, a nonprofit organization, to rehabilitate the Children's Museum Building (former Fire Station No. 1) at 623 – 13<sup>th</sup> Street by installing an elevator and new restrooms to make the building accessible to the physically disabled. The applicants propose to provide \$135,875 in matching funds to complete this project.

This project would benefit the physically disabled, which are considered by federal regulations to be low income. The building is located within the Redevelopment Project Area, and the City's Redevelopment Implementation Plan lists unsafe buildings as a condition contributing to blight. This project, therefore, would also serve to eliminate blight.

This activity qualifies for CDBG funding as a public facility improvement under Section 24 CFR 570.201(c). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

4. **Paso Robles Women's Shelter Rehabilitation:** **\$6,000.** This application was filed by the North County Women's Resource Center to seek funds to paint the Paso Robles Women's Shelter. The application indicates that the shelter expects to serve 75-100 clients per year. CDBG regulations consider battered spouses and abused children to be a "limited clientele" that is principally low and moderate income.

This activity qualifies for CDBG funding as a rehabilitation of a privately-owned residential facility for low income persons under Section 24 CFR 570.202(a)(1). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

5. **Senior Health Screening Program:** **\$4,650.** This program is initiated by EOC and requests the City to contribute a share of the costs to operate a county-wide senior health screening program, which is expected to serve 900 low income seniors. CDBG regulations consider seniors to be a "limited clientele" that is principally low income.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

6. **Forty Wonderful Program:** **\$2,450.** This program is initiated by EOC and requests the City to contribute a share of the costs to operate a county-wide health screening program restricted to serving about 200 low income women.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

7. **Teen Academic Parenting Program: \$3,690.** This program is initiated by EOC and requests the City to contribute a share of the costs to operate a county-wide counseling and child care program for pregnant teens, teen-aged parents and their children. Their goal is to assist about 320 low income persons (mothers, fathers and children) county-wide.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

8. **Motel Voucher Program: \$20,014.** The Homeless Housing Project (HHP) has requested the City to assist in their program of providing motel rooms for the North County's homeless. According to the application, the applicants propose to provide between 667 and 750 "shelter-nights" in 2005. HHP proposes to use 20% of the funds for administrative costs to support the motel voucher program

CDBG regulations consider the homeless to be a "limited clientele" that is principally low income. This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

9. **The Literacy Program: \$2,730.** The Literacy Program requests the City to contribute a share of the costs to operate a county-wide program to provide English Language classes to an estimated 700 low income adult persons (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

10. **Boys & Girls Club Teen Program: \$5,650.** This activity is initiated by the Boys and Girls Club of North San Luis Obispo County and consists of operating costs for a teen-oriented evening program. The application expects that about 150 persons would benefit from the requested grant.

Based on records maintained by the Boys and Girls Club, more than 51% of the participating youth comes from low and moderate-income families.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

11. **Big Brothers/Big Sisters Mentoring Program: \$3,690.** This activity is initiated by Big Brothers/Big Sisters and consists of the City's share to operate a countywide program to provide adult mentors for about 200 low-income "at-risk" children.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

12. **Caring Callers Program: \$3,360.** Senior Volunteer Services requests the City to contribute a share of the costs of operating costs for a county-wide program to provide in-home visitation for estimated 130-145 low income seniors.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

13. **Loaves and Fishes' Food Distribution Program: \$9,600.** Loaves and Fishes has requested the City to provide operating funds to assist their program of providing emergency food and other emergency assistance to very low income persons. According to the application, they expect to serve about 3,000 households or 7,000 persons in 2005.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

14. **Special Advocates for Foster Teens: \$2,500.** The Court-Appointed Special Advocates of San Luis Obispo County (CASA) requests that the City contribute a share of operating costs for a county-wide program to provide special advocates for teen-aged foster children.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

15. **Homeless Shelter Intake Worker: \$4,800.** El Camino Homeless Organization (ECHO) requests that the City contribute a share of the costs to provide matching funds for an EOC-employed intake worker for the homeless shelter operated by ECHO in churches located in Atascadero. According to their application, their shelter is expected to provide about 9,500 “shelter-nights” in 2005 and that about 42% of the clients come from Paso Robles.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

16. **Dental Care for Low Income Children: \$2,880.** La Clinica de Tolosa requests that the City contribute a share of operating costs for a county-wide program to provide dental care services for low income children. According to their application, they expect to serve 7,200 clients in 2005.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

17. **Capacity Building: \$44,000.** An administrative activity which consists of City staff work on the various housing programs listed in the Housing Element of the General Plan.

This activity qualifies for CDBG funding as a planning and “planning-policy-management-capacity building” under Section 24 CFR 570.205. The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2) and elimination of blight in accordance with 24 CFR 570.208(b).

18. **Grant Administration: \$44,000.** Grant administration consists primarily of staff time managing CDBG-funded projects.

This activity qualifies for CDBG funding as a program administrative costs under Section 24 CFR 570.206. The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2) and elimination of blight in accordance with 24 CFR 570.208(b).

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 3rd day of March 2005 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Frank R. Mecham, Mayor

ATTEST:

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Sharilyn M. Ryan, Deputy City Clerk



**CITY OF PASO ROBLES: 2005 CDBG APPLICATIONS**

**A. Public Facilities, Building Rehab, Economic Development Projects  
(National Objective: Low Income Benefit)**

#	Applicant	Program/Project	Amount Requested
1	City of Paso Robles	Municipal Pool: reroof Therapy Pool; replace HVAC system	\$185,000
2	City of Paso Robles	Install LED-Lighted Crosswalk at 34th & Spring Streets	\$62,500
3	Paso Robles Children's Museum	Install elevator and accessible restrooms at Children's Museum	\$135,875
4	North County Women's Shelter	Rehabilitation (painting) for Paso Robles Women's Shelter	\$6,000
5	Small Business Development Center (in partnership with Cuesta College)	Business consulting for existing and start-up businesses for low to middle income business owners	\$5,000
	<b>Total Requested</b>		<b>\$394,375</b>
	<b>Total Available</b>		<b>\$212,607 *</b>

\* If \$105,600 is used for Category B and \$66,014 for Category C.

**B. Public Facilities Projects (National Objective: Elimination of Blight)**

#	Applicant	Program/Project	Amount Requested
6	City of Paso Robles	Seismic Mitigation Program: Grants to URM building owners for structural engineering analyses and construction plans	\$52,000
7	City of Paso Robles	Purchase decorative newsrack enclosures for the downtown	\$90,000
	<b>Total Requested</b>		<b>\$142,000</b>
	<b>Total Available</b>		<b>\$105,600</b>

**C. Public Services (National Objective: Low Income Benefit)**

#	Applicant	Program/Project	Amount Requested
8	Loaves and Fishes	Operating funds for food distribution program	\$10,000
9	Boys & Girls Club	Operating funds for Teen Program Operations	\$20,000
10	Homeless Housing Project	Motel Voucher Program for the homeless	\$24,000
11	The Literacy Council	The Literacy Program	\$3,000
12	Senior Volunteer Services	Operating funds for Caring Callers in-home visitation for seniors program	\$3,500
13	Big Brothers & Big Sisters	Mentoring Program for disadvantaged youth	\$7,500
14	El Camino Homeless Organization	Homeless Shelter Intake Worker – portion of salary	\$5,000
15	Economic Opportunity Commission	Senior Health Screening Program	\$6,000
16	Economic Opportunity Commission	Forty Wonderful Program	\$3,500
17	Economic Opportunity Commission	Teen Academic Parenting Program	\$4,000
18	CASA	Support services for at-risk youth	\$2,600
19	La Clinica de Tolosa	Dental care for low income persons	\$3,000
	<b>Total Requested</b>		<b>\$92,100</b>
	<b>Total Available</b>		<b>\$66,014</b>

## D. Administration and Capacity-Building

#	Applicant	Program/Project	Amount Requested
*	City of Paso Robles	Administration of City's CDBG Program and all CDBG-funded activities	\$45,850
20	City of Paso Robles	Capacity-Building Program: activities to implement Housing Element Programs	\$45,850
21	Hotline of SLO County	Establish a 211 phone system for SLO County	\$2,000
	<b>Total Requested</b>		<b>\$93,700</b>
	<b>Total Available</b>		<b>\$88,000</b>

\* An application for funds for Administration is not required.

### Estimated Revenues

2005 HUD Entitlement	316,490	Amount expected to be allocated to the City from HUD
Program Income	123,600	Amount from repaid CDBG-funded loans (through September 30, 2004)
Subtotal	440,090	Amount on which maximum percentages for administration, public services, and blight elimination are calculated
Muni Pool Reprogram	32,131	Unused CDBG funds from prior years (may only be used for Category A projects)
Total	472,221	

### Expenditure Summary

A. Low Income Benefit- non public service	212,607	Must be at least 70% of \$458,600 (this amount calculated after deducting administrative funds)
B. Blight Elimination	105,600	May not exceed 30% of \$458,600 (this amount calculated after deducting administrative funds)
C. Low Income Benefit - public service	66,014	May not exceed 15% of \$458,600 (this amount calculated before deducting administrative funds)
D. Administration & Capacity-Building	88,000	May not exceed 20% of \$458,600
Total	472,221	

## SUMMARY OF 2005 CDBG APPLICATIONS

### ACTIVITIES THAT BENEFIT LOW INCOME PERSONS

1. Municipal Pool: Therapy Pool Rehabilitation: \$185,000. This project is initiated by the City of Paso Robles and consists of replacing the roof and the heating and ventilating system in the Therapy Pool building at the Municipal Pool facility at 28th and Oak Streets. The maintenance on the roof and heating and ventilating system for this building had been long deferred.

The following work still needs to be done at the municipal pool complex:

Component	Estimated Cost
Re-roof and replace heating and ventilating equipment for Therapy Pool building	\$315,000 - \$370,000
Convert conference room into handicapped-accessible restrooms and lockers for Therapy Pool	\$ 77,000
Install a handicapped lift at the main pool	\$ 5,000
<b>Total</b>	<b>\$397,000 - \$452,000</b>

The \$185,000 cited in the application is half of the \$370,000 estimated cost for the first component of this project. It is anticipated that future CDBG funds will be necessary to complete this project. In 2005, design work can be accomplished.

The Municipal Pool serves the recreational swimming needs of the residents of the West Side of the City. According to the 2000 US Census, 80% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

The Municipal Pool is located in the Redevelopment Project Area, and the Redevelopment Implementation Plan lists deteriorating and unsafe buildings as conditions contributing to blight. This project, therefore, would also serve to eliminate blight.

2. LED-Lighted Crosswalks: \$62,500. The project consists of installing LED-lighted crosswalks at the intersections of 34th & Spring Streets and 17<sup>th</sup> and Spring Streets. These funds would supplement \$48,220 in 2004 CDBG funds allocated for this purpose.

Based on bids received for the LED-Lighted Crosswalk to be installed at 24<sup>th</sup> and Oak Streets, it is estimated that the amount of funds necessary to install one crosswalk may be as much as \$75,000, which breaks down as follows:

Install LED-Lighted Crosswalk (expected bid)	\$56,000
10% contingency (rounded)	\$ 6,000
Design	\$10,000
Bidding	<u>\$ 2,500</u>
Total (rounded)	\$75,000

To complete the second crosswalk at 34th & Spring Streets, about \$27,000 needs to be added to the \$48,220 in CDBG funds allotted in 2004. The full request of \$62,500 would enable funds to be set aside for the third crosswalk at 17<sup>th</sup> and Spring Streets.. An additional year of funding (i.e., 2006) could be necessary to complete the third crosswalk.

Both of these intersections are located in, and serve the pedestrian needs of, the West Side of the City. According to the 2000 US Census, 80% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

These intersections are located in the Redevelopment Project Area, and the Redevelopment Implementation Plan lists inadequate public improvements as a condition contributing to blight. This project, therefore, would also serve to eliminate blight.

3. Children's Museum Rehabilitation: \$135,875. This application was filed by the Paso Robles Children's Museum, a nonprofit organization, to rehabilitate the Children's Museum Building (former Fire Station No. 1) at 623 – 13<sup>th</sup> Street by installing an elevator and new restrooms to make the building accessible to the physically disabled. The applicants propose to provide \$135,875 in matching funds to complete this project.

## SUMMARY OF 2005 CDBG APPLICATIONS, Page 2

This project would benefit the physically disabled, which are considered by federal regulations to be low income. The building is located within the Redevelopment Project Area, and the City's Redevelopment Implementation Plan lists unsafe buildings as a condition contributing to blight. This project, therefore, would also serve to eliminate blight.

The City has previously made grants of CDBG funds to four other downtown buildings for the purpose of making them accessible to the physically disabled. Those buildings and the amount of CDBG funds awarded were: 1945 Park Street (Ali's Building): \$73,000; 1234 Park Street (IOOF Building): \$95,000; and 830 – 11<sup>th</sup> Street (Classic American Theatre): \$49,000; and Carnegie Library: \$465,500.

4. Paso Robles Women's Shelter Rehabilitation: **\$6,000**. This application was filed by the North County Women's Resource Center to seek funds to paint the Paso Robles Women's Shelter. The application indicates that the shelter expects to serve 75-100 clients per year. CDBG regulations consider battered spouses and abused children to be a "limited clientele" that is principally low and moderate income.

In 2000 and 2001, the City awarded \$15,000 and \$10,000 in CDBG funds for the rehabilitation of the Paso Robles Women's Shelter.

5. Small Business Development Center: **\$5,000**. The Small Business Development Center (SBDC), in partnership with Cuesta College, requests the City to contribute a share (\$5,000 of \$70,000) of the costs to operate a county-wide program to provide training for small businesses operated or being started by an estimated 120 low income persons.

The applicants have submitted similar applications for several years. The City has yet to award CDBG funds for this activity.

6. Senior Health Screening Program: **\$6,000**. This program is initiated by EOC and requests the City to contribute a share (\$5,000 of \$20,000) of the costs to operate a county-wide senior health screening program, which is expected to serve 900 low income seniors.

The City has supported this program since 2001. In 2004, it allocated \$4,000 in CDBG funds for this activity.

7. Forty Wonderful Program: **\$3,500**. This program is initiated by EOC and requests the City to contribute a share (\$2,000 of \$8,000) of the costs to operate a county-wide health screening program restricted to serving about 100 low income women.

The City has supported this program since 2001. In 2004, it allocated \$1,700 in CDBG funds for this activity.

8. Teen Academic Parenting Program: **\$4,000**. This program is initiated by EOC and requests the City to contribute a share (\$3,600 of \$14,400) of the costs to operate a county-wide counseling and child care program for pregnant teens, teen-aged parents and their children. Their goal is to assist 300 low income persons (mothers, fathers and children) county-wide.

The City has supported this program since 2001. In 2003, it allocated \$3,000 in CDBG funds for this activity.

9. Boys & Girls Club Operations: **\$20,000**. The Boys & Girls Club of North SLO County has requested the City to assist in the operating costs for their after-school programs. The application expects that 150 persons would benefit from the requested grant. Records maintained by the Boys and Girls Club indicate that more than 51% of their members come from low income households.

The City has supported this program in 2004 with an allocation of \$5,000 in CDBG funds.

10. Motel Voucher Program: **\$24,000**. The Homeless Housing Project (HHP) has requested the City to assist in their program of providing motel rooms for the North County's homeless. According to the application, \$24,000 will benefit 500 persons. HHP proposes to use 20% of the funds for administrative costs to support the motel voucher program

The City has supported this program since 2001. In 2004, it allocated \$20,000 in CDBG funds for this activity.

11. Loaves and Fishes' Food Distribution Program: **\$10,000**. Loaves and Fishes has requested the City to provide operating funds to assist their program of providing emergency food and other emergency assistance to very low income persons. According to the application, \$10,000 will benefit 3,000 households.

## SUMMARY OF 2005 CDBG APPLICATIONS, Page 3

The City allocated \$20,000 in 1999 CDBG funds to Loaves and fishes to assist them with their relocation from a City-owned building to their new building at 2650 Spring Street. CDBG funds were used to offset certain building permit fees and to purchase equipment and materials for their food distribution program.

12. The Literacy Program: **\$3,000**. The Literacy Program requests the City to contribute a share (\$3,000 of \$18,000) of the costs to operate a county-wide program to provide English Language classes to an estimated 700 low income adult persons (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002. In 2004, it allocated \$2,000 in CDBG funds for this activity.

13. Big Brothers & Big Sisters' Mentoring Program: **\$7,500**. Big Brothers & Big Sisters requests the City to contribute a share (\$7,500 of \$75,300) of the costs to operate a county-wide program to provide mentoring services to 78 "at-risk" youth from low income households (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002. In 2004, it allocated \$3,000 in CDBG funds for this activity.

14. Caring Callers Program: **\$3,500**. Senior Volunteer Services requests the City to contribute a share (\$3,500 of \$8,500) of the costs of operating costs for a county-wide program to provide in-home visitation for estimated 130 – 145 low income seniors.

The City has supported this program since 2004, when it allocated \$3,000 in CDBG funds for this activity.

15. Homeless Shelter Intake Worker: **\$5,000**. El Camino Homeless Organization (ECHO) requests that the City contribute a share (\$5,000 of \$20,000) of the costs to provide matching funds for an EOC-employed intake worker for the homeless shelter operated by ECHO in churches located in Atascadero. The only other participant would be the City of Atascadero, which is being asked to contribute \$15,000.

This is ECHO's first request to the City of Paso Robles for CDBG funds.

16. CASA for Foster Teens: **\$2,600**. The Court-Appointed Special Advocates of San Luis Obispo County (CASA) requests that the City contribute a share (\$2,600 of \$12,600) of operating costs for a county-wide program to provide special advocates for teen-aged foster children.

This is CASA's first request to the City of Paso Robles for CDBG funds.

17. Dental Care for Low Income Children: **\$3,000**. La Clinica de Tolosa requests that the City contribute a share \$3,000 of \$8,000) of operating costs for a county-wide program to provide dental care services for low income children.

This is La Clinica de Tolosa's first request to the City of Paso Robles for CDBG funds.

### ACTIVITIES THAT SERVE TO ELIMINATE BLIGHT

18. Downtown Newsrack Enclosures: **\$90,000**. This project is initiated by the City of Paso Robles and consists of purchasing 25-30 decorative modular enclosures for newsracks placed in the downtown, which will be generally described as the commercial area with 14 foot wide sidewalks and zero setbacks (11<sup>th</sup> – 16<sup>th</sup> Streets and Vine – Pine Streets).

The purpose of the enclosures would be to eliminate the proliferation of a number and variety of newsracks that are cluttering sidewalks, posing aesthetic and pedestrian safety problems. This condition is generally described under the category of "Inadequate Public Improvements", which the Redevelopment Implementation Plan lists as a blighting factor.

19. Seismic Mitigation Program: **\$52,000**. This project is initiated by the City of Paso Robles and consists of providing grants to assist owners of unreinforced masonry (URM) buildings to prepare structural analyses and seismic retrofit plans. The City has already allocated \$101,653 in prior year's CDBG funds to this project.

As of December 2004, there are 23 URM buildings that are eligible for CDBG grants. Of these 23 buildings, 9 owners have applied for grants. It is estimated that the average grant amount will be \$8,000. The deadline for owners to submit structural analyses and plans to the City is May 2, 2005. If no more owners apply for grants by March 2005, the requested additional \$52,000 would probably not be needed.

## SUMMARY OF 2005 CDBG APPLICATIONS, Page 4

All URM buildings are located within the Redevelopment Project Area, which is defined as a blighted area. The Redevelopment Implementation Plan lists unsafe buildings as a condition of blight within the Project Area.

### ADMINISTRATIVE ACTIVITIES

20. Grant Administration. \$45,850. The City of Paso Robles has initiated an application to use \$45,850 or 10% of the total amount of 2005 entitlement CDBG funds plus Program Income to administer the CDBG program and all of the activities that are approved.

CDBG Regulations provide that no more than 20% of all entitlement and Program Income CDBG funds in any Program Year may be used for administrative purposes. Since becoming entitled to CDBG funds in 1994, the City has split its administrative allotment between grant administration and capacity building.

21. Capacity Building. \$45,850. The City of Paso Robles has initiated an application to use \$45,850 or 10% of the total amount of 2005 entitlement CDBG funds plus Program Income for City staff time to implement the programs identified in the City's Housing Element of the General Plan to benefit low and moderate income persons. Such programs include, but are not limited to: amendments to the City's zoning code to remove constraints to the provision of housing that is affordable to low and moderate income households; development of an ordinance to require reasonable restrictions on the resale of new housing that is designed and reserved for occupancy by low and moderate income households; development of a plan to ensure that certain percentages of new and replacement housing within the City's Redevelopment Project Area are reserved for occupancy by low and moderate income households; implementing the City's Redevelopment Implementation Plan (which includes detailed plans for using the Low and Moderate Income Housing (LMIH) Fund; and working with developers of housing designed to be affordable to low and moderate income households to process their development applications and government financing.

CDBG Regulations provide that capacity building activities are a type of administrative use and that no more than 20% of all entitlement and Program Income CDBG funds in any Program Year may be used for administrative purposes. Since becoming entitled to CDBG funds in 1994, the City has split its administrative allotment between grant administration and capacity building.

22. Establish a 211 Phone System for San Luis Obispo County. **\$2,000**. This project is initiated by Hotline of SLO County and requests the City to contribute its share (\$2,000 of \$12,000) of a county-wide effort to establish a 211 phone system. The project is a type of feasibility study, which is considered by CDBG regulations to be an administrative use of funds.

A 211 Phone system provides a single point of access to information about a variety of human resource needs (emergency food, shelter, and clothing; health/mental health services; drug and alcohol counseling; rent assistance; etc.). The system would route callers to the agencies that provide the services.

If the City was to allocate funds to this project, it would have to reduce the amount of CDBG funds it could allocate for grant administration and capacity building so that the aggregate of all three activities does not exceed 20% of all entitlement and Program Income CDBG funds for the 2005 Program Year. This would directly impact the City's Redevelopment Low and Moderate Income Housing Fund or General Funds by \$2,000.

**City of Paso Robles CDBG Program  
Analysis of Supplemental Information for Public Services CDBG Applications**

1. The applicants' proposed programs serve clients who live within the following communities:

	Paso Robles	Atascadero	SLO City	Arroyo Grande	Grover Beach	Morro Bay	Pismo Beach	North County	County: North Coast	South County
EOC – Senior Health	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
EOC – 40 Wonderful	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
EOC – TAPP	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HHP Motel Voucher	✓	✓						✓		
Literacy Council	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Boys & Girls Club	✓	✓	✓					✓		
Big Bros/Big Sisters	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Caring Callers	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Loaves & Fishes	✓							✓	✓*	
CASA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
ECHO	✓	✓						✓		
Clinica de Tolosa	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\* Loaves and Fishes reported that they serve clients from Cambria, but not from Los Osos and Cayucos.

2. To assist the above programs, applicants have applied for 2005 CDBG funds from the following jurisdictions in the amounts indicated.

	Paso Robles	Atascadero	SLO City	Arroyo Grande	Grover Beach	County	Morro Bay	Pismo Beach	County: North Coast	South County
EOC – Senior Health	6,000	2,500		4,500	4,500					
EOC – 40 Wonderful	3,500	2,500		3,500	3,000					
EOC – TAPP	4,000	2,000			2,500					
HHP Motel Voucher	24,000									
Literacy Council	3,000	3,000	3,000	3,000	3,000	3,000				
Boys & Girls Club	20,000									
Big Bros/Big Sisters	7,500	7,800	8,000	5,500	6,500	40,000				
Caring Callers	3,000	1,000		1,500						
Loaves & Fishes	10,000									
CASA	2,600	2,000	3,000	1,000	1,000	3,000				
ECHO	5,000	15,000								
Clinica de Tolosa	3,000	3,000	2,000							

NOTE: The Cities of Morro Bay and Pismo Beach do not participate in the entitlement CDBG Program.

**City of Paso Robles CDBG Program  
Analysis of Supplemental Information for Public Services CDBG Applications**

3. To assist the above-named program, our organization has applied for funds other than CDBG from the following jurisdictions in the amounts indicated below.

	Paso Robles	Atascadero	SLO City	Arroyo Grande	Grover Beach	County	Morro Bay	Pismo Beach	County: North Coast	South County
EOC – Senior Health			3,100			24,300	900	1,500		
EOC – 40 Wonderful			3,090			6,275	900	1,500		
EOC – TAPP			900				800	1,500		
HHP Motel Voucher						8,000				
Literacy Council			6,000							
Boys & Girls Club										
Big Bros/Big Sisters			10,000			34,700				
Caring Callers			2,000			4,700				
Loaves & Fishes						12,000				
CASA		2,280	7,600				1,000			
ECHO						15,600				
Clinica de Tolosa										

NOTE: Paso Robles does not annually award public services grants outside of the CDBG Program.

List the types of funds applied for in the above table:

	Type of funds
EOC – Senior Health	Grants-in-Aid, County Preventative Health Grant Program
EOC – 40 Wonderful	Grants-in-Aid, County Preventative Health Grant Program
EOC – TAPP	Grants-in-Aid
HHP Motel Voucher	SLO County Shelter Services Coalition
Literacy Council	SLO City Grants-in-Aid
Boys & Girls Club	
Big Bros/Big Sisters	SLO City Grants-in-Aid; County Community Based Organization Grant
Caring Callers	SLO City Grants-in-Aid; County Community Based Organization Grant
Loaves & Fishes	County Community Based Organization Grant and Preventative Health Grant Program
CASA	Grants-in-Aid, County Preventative Health Grant Program, "City of Atascadero – Non Profits"
ECHO	Federal Emergency Shelter Grants (\$7,600), County Department of Social Services (\$8,000)
Clinica de Tolosa	Did not apply to other cities or County for non-CDBG funds.



**City of Paso Robles CDBG Program  
Analysis of Supplemental Information for Public Services CDBG Applications**

4a. Rationale/methodology used to determine the amount of CDBG funds requested from each jurisdiction.

	Rationale
EOC – Senior Health	Number of seniors served per jurisdiction
EOC – 40 Wonderful	Number of women served per jurisdiction
EOC – TAPP	Number of pregnant and parenting teens served per jurisdiction
HHP Motel Voucher	County discontinued CDBG funding; Atascadero only supports ECHO.
Literacy Council	Number of clients served per jurisdiction
Boys & Girls Club	Number of clients served per jurisdiction
Big Bros/Big Sisters	Number of clients served per jurisdiction
Caring Callers	Size of community and number of seniors served were the bases for their requests.
Loaves & Fishes	More than 80% of clients are from Paso Robles
CASA	First time request for CDBG, CASA chose to be conservative; clients come from all jurisdictions, so all were asked.
ECHO	On the average, 14 of 27 ECHO shelter clients reported Paso Robles as their home community.
Clinica de Tolosa	Application states that amounts requested were to be proportionate to jurisdictions' CDBG allotment.

b. If your organization serves clients who live within one or more jurisdictions that have a CDBG program, yet your organization did not apply for funds from those jurisdictions, please explain why.

	Rationale
EOC – Senior Health	Grants-in-Aid
EOC – 40 Wonderful	Grants-in-Aid
EOC – TAPP	City of Arroyo Grande asked to fund remodeling of EOC's clinic in lieu; TAPP contracts with County to provide services, so it is ineligible for Community Base Organization Grants.
HHP Motel Voucher	County discontinued CDBG funding; Atascadero only supports ECHO.
Literacy Council	Not applicable
Boys & Girls Club	94% of clients come from Paso Robles
Big Bros/Big Sisters	Not applicable
Caring Callers	From past years, some cities did not approve requests for CDBG; some cities use other funds, e.g., "grants-in-aid".
Loaves & Fishes	Not applicable
CASA	Not applicable
ECHO	Not applicable
Clinica de Tolosa	Only those jurisdictions where a majority of clients were served were asked to contribute.

**City of Paso Robles CDBG Program  
Analysis of Supplemental Information for Public Services CDBG Applications**

5. Detailed list of the sources and corresponding amounts of revenue for programs: both CDBG and non-CDBG, for the coming fiscal year (July 1, 2005 – June 30, 2006).

	CDBG	Non-CDBG	Notes
EOC – Senior Health	13,701 *	76,829	Grants-in-Aid; United Way, donations, other
EOC – 40 Wonderful	8,344 *	72,856	Grants-in-Aid; United Way, donations, other
EOC – TAPP	6,850	450,779	Federal, state, and local grants
HHP Motel Voucher	24,000	12,000	\$8,000 County, \$4,000 donations
Literacy Council **	8,300	156,300	Numerous grants, donations, and a contract
Boys & Girls Club	8,000	203,150	Fundraisers, numerous grants, donations, and fees
Big Bros/Big Sisters	15,535	291,048	Fundraisers, numerous grants and donations
Caring Callers	5,000	23,250	Numerous grants and donations
Loaves & Fishes	10,000 ***	112,515	Donations, United Way, Grants, misc.
CASA	3,000 ****	\$352,900	Fundraisers, numerous grants and donations
ECHO	20,000	80,030	Calif. Endowment, United Way, Emergency Shelter Grant, etc.
Clinica de Tolosa			

\* Based on Draft Annual Action Plans for participating jurisdictions

\*\* Based on Literacy Council's 04/05 Budget.

\*\*\* Adds Loaves & Fishes' present request for \$10,000 to their 04/05 Budget.

\*\*\*\* Adds CASA's present request for \$3,000 (from City of Paso Robles) to their 04/05 Budget.

6. Estimated number of clients in the *previous* fiscal year (*July 1, 2003 – June 30, 2004*):

	Total for whole program	Within Paso Robles	
	# of clients	# of clients	% of total
EOC – Senior Health	874	152	17%
EOC – 40 Wonderful	172	20	12%
EOC – TAPP	365	85	23%
HHP Motel Voucher	702 shelter nights	450	60-70%
Literacy Council	465	18	4%
Boys & Girls Club	315	295	94%
Big Bros/Big Sisters	181	17	9%
Caring Callers	145	25	17%
Loaves & Fishes	5,880	4,781	81%
CASA	9,496 shelter nights	3,798 shelter nights	40%
ECHO	452	64	14%
Clinica de Tolosa	1,298	742	96%

**City of Paso Robles CDBG Program  
Analysis of Supplemental Information for Public Services CDBG Applications**

7. Estimated number of clients in the *next* fiscal year (*July 1, 2005 – June 30, 2006*):

	Total for whole program	Within Paso Robles	
	# of clients	# of clients	% of total
EOC – Senior Health	900	160	18%
EOC – 40 Wonderful	200	25	13%
EOC – TAPP	316	76	24%
HHP Motel Voucher	750 shelter nights	490	60-70%
Literacy Council	636	35	6%
Boys & Girls Club	475	450	95%
Big Bros/Big Sisters	200	25	13%
Caring Callers	110	35	24%
Loaves & Fishes	7,000	6,000	85%
CASA	9,500 shelter nights	4,000 shelter nights	42%
ECHO	450	65	14%
Clinica de Tolosa	7,200	6,912	96%

8&9. Paid director or administrator.

	Paid Director?	Annual Salary	Medical	Dental	Vision	Life	Retirement	Sick Time	Vacation Time	Auto Use	
EOC – Senior Health	Yes *	77,600 **	←-----\$9,124/year-----→								
EOC – 40 Wonderful	Yes *	77,600 **	←-----\$9,124/year-----→								
EOC – TAPP	Yes *	77,600 **	←-----\$9,124/year-----→								
HHP Motel Voucher	No										
Literacy Council	Yes	45,000	←-----\$361/mo-----→		←-----none-----→					37¢/mile	
Boys & Girls Club	Yes	45,000	←-----\$5,676/yr-----→			\$230/yr	\$4,500/yr				
Big Bros/Big Sisters	Yes	32,500 ***	✓	←-----none-----→							
Caring Callers	Yes	15,600	←-----none-----→								30¢/mile
Loaves & Fishes	Yes	31,622	3,300	←-----none-----→				Yes	Yes		
CASA	Yes *	33,660 ****						Yes	Yes		
ECHO	No										
Clinica de Tolosa	Yes *										

\* No CDBG funds are used for Director's salary

\*\* \$77,600 is at top of salary range.

\*\*\* 25 hours/week x \$25/hour x 52 weeks.

\*\*\*\* 30 hours/week